

Vermont Veterans' Home Disaster Plan Essential Functions

VETERAN/MEMBER CARE	Personal care- washing, bathing, dressing, grooming, toileting, oral care
	Food/Hydration-food prep/storage and distribution Eating/feeding
	Keeping Veterans/members warm or cool enough
	Providing O ₂ , wound vac, other treatments, feeding pumps, IV's, air mattresses
	Medications-proper storage, administering, Omnicell/pxis access
	Safe environment-lighting
	Elopement security
	Provide warm water for bathing or wipes if unable
FACILITY OPERATIONS	Communication between staff in facility
	Safe working environment for Veterans/members, staff,& volunteers
	Engineering systems operational throughout the facility
	Sufficient supplies on hand for a minimum of 3 days; fuel, water, food, etc.
ADMINISTRATIVE OPERATIONS	Communication with emergency response organizations; police, fire, etc.
	Scheduling of staff, contact families of staff Accurate contact lists
	Connect-vendors, transportation if required
	Chain of Command known and followed
	Back-up personal (deputies) in identified
	Payroll, billing, accounts payable
	Purchasing/receiving (emergency)
	Communication with Resident families
	Communication with Regulatory Agencies
	Security – Physical Security of facility, personnel, and operational assets

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EMERGENCY RESPONSE	All systems operational & full capacity (fire alarm, sprinkler system, emergency generators, oxygen, nurse call system, intercom/paging)