

AGENDA

VVH Board of Trustees
Vermont Veterans' Home - Crispe Room
August 9, 2023

Pastries, coffee, tea, juice and water available in the Crispe Room at 10:30 am.

- 11:00 **Call to Order** COL Gary De Gasta, President
Pledge of Allegiance
Welcoming Remarks
Roll Call Mr. Mike Klopchin, Secretary
Vote to Accept Board Meeting minutes (June 14, 2023)
Introduction of Guests - comment by Representative Mary Morrissey
- 11:10 **Proclamation for Arthur Charron** – Representative Mary Morrissey and Charron family members
- 11:25 **Introduction and Congratulations** – CEO introduction of Donna Richards, Director of Nursing Services and comments from new DNS.
- 11:30 **Committee Assignments:** President De Gasta
- Joyce Scribner recently resigned as Chair of the Budget and Finance Committee after 11 years of faithful and dedicated leadership. Joyce will continue to serve on the Committee.
 - Peter Fagan will be relieved of his Quality Assurance assignment and be appointed as Chairperson of the Budget and Finance Committee. Peter's budget experience will supplement and compliment the work of the Committee.
 - Clark Adams will be joining the Quality Assurance Committee where his Physician Assistant background will be a great asset to Chairperson Brenda Cruickshank and the Home.
- 11:35 **Special Recognition:** The State conducted a survey at VVH specifically on the DOM (Domiciliary) unit on July 10. No deficiencies were found.
- 11:40 **Pinnacle Presentation** - Melissa Jackson, CEO. Recognition of the Home, its employees and leaders for the sustained excellent results and to evidence that VVH and its employees are, from the perception of its key stakeholders, providing outstanding healthcare and veteran services to residents... "best in class" in nearly all aspects of its clinical, clinical support and services.
- 12:00 **Trustee Reimbursement** - AG's Legal Opinion Re: Vermont Open Meeting Law
"Meeting Warnings" -- VVH website vs. Bennington Banner – if available
- 12:05 **MS Teams** - update / problem-shooting – Scott Betit, IT
- 12:15 **Lunch** served in the Crispe Room (Meet, Greet & Reacquaint)

1:00 **Education & Training Program** update – Vice President Peter Fagan. Comments and updates on the October 24-25 Education and Training Program.

1:10 **CEO Reports/Comments/Updates** – Melissa Jackson, CEO

- Gibbous Market Study update
- Update on Baldrige Bronze Award
- Update on Commandant's House
- BoT HIPAA Training
- Other

1:40 **Corporate Compliance** - Asa Morin, COO. Briefing and update – see Report.

1:45 **Home Reports**

NOTE: Trustees, after reading the Home Reports on the Board Teams page (prior to the meeting), please have your questions or concerns ready for discussion.

Home Reports Panel:

Director of Nursing	Donna Richards, DNS
Medical Provider	Peter King, M.D.
Financial Director	Steve McClafferty
Environmental Services	Jon Endres
Marketing/Admissions	Melinda Crowl
QAPI, QA Nurse	Jean Cody

2:15 **BoT Committee Reports** (meetings) minutes & discussion

Buildings and Grounds new Chair: Cathy Tester

Budget and Finance	Joyce Scribner	Report: 7-21-23 and Motion
Building and Grounds	Cathy Tester	Report:
Executive Committee	Gary De Gasta	Report:
Outreach and Marketing	Jennifer Carmichael	Report:
Quality Assurance	Brenda Cruickshank	Report:
Strategic Planning	Gary De Gasta	Report: 7-12-23
By-Laws / Nominating	Charly Dickerson	Report: Proposed By-Laws changes

2:40 **By-Laws Proposed Changes** - Charly Dickerson, Chair, By-Laws Committee

3:00 **Election of Officers and two At-Large Members** - Charly Dickerson, Chair, Nominating Committee

3:20 **Public Comments**

3:25 **Executive Session** - Subject: Personnel

3:45 **Adjournment**

2023 Meeting Calendar: 13 December (Annual Education & Training 24-25 Oct.)