

**SUBJECT
TO
APPROVAL**

**Board of Trustees – Executive Session
22 February 2021
Zoom Meeting via video / phone
1300 hours**

**SUBJECT
TO
APPROVAL**

Present:

Colonel Joseph Krawczyk, President
Colonel Gary DeGasta, Vice President
Michael Klopchin, Secretary
Kent Butterfield

Arthur Charron
CPT Brenda Cruickshank
Charly Dickerson

Michael diMonda
Dr. Jacqueline Kelly
Jamie Percey
Joyce Scribner

Excused: Jennifer Carmichael

Robert Hooper

Guest: Melissa Jackson, CEO

Steve McClafferty, Financial Director

Robyn Boland, Executive Assistant

A Zoom video/phone meeting was called to order by President Krawczyk at 1300.
Roll call was taken by Secretary Klopchin and a quorum was announced.

TOPIC	DISCUSSION	ACTION
PRESIDENT WELCOME	President Krawczyk welcomed the Board of Trustees.	INFO
TOPIC	DISCUSSION	ACTION
EXECUTIVE SESSION	A motion to go into Executive Session made by Mr. Michael diMonda, second by Mr. Charly Dickerson. Motion carried. The Board went into Executive Session at 1303.	CLOSED
	A motion to exit Executive Session made by Mr. Jamie Percey, second by Mr. Michael diMonda. Motion carried. The Board came out of Executive Session at 1317.	CLOSED
TOPIC	DISCUSSION	ACTION
PERSONNEL MATTER	President Krawczyk requested a roll call vote to accept the appointment of Mrs. Asa Morin, the candidate recommended by the CEO, for the recently vacated Chief Operating Officer (COO) position. There were 10 yes votes in support of the appointment: Kent Butterfield, Arthur Charron, Col. Gary DeGasta, Charly	CLOSED

	<p>Dickerson, Michael diMonda, Dr. Jacqueline Kelly, Michael Klopchin, Col. Joseph Krawczyk, Jamie Percey and Joyce Scribner. One abstain vote by CPT Brenda Cruickshank. Mr. Robert Hooper and Ms. Jennifer Carmichael were absent.</p> <p>The CEO introduced Mrs. Asa Morin to the Board of Trustees. President Krawczyk congratulated her as the new Chief Operating Officer. The CEO announced she will work with Mrs. Asa Morin and her current supervisor to develop a transition plan into her new role and will give an actual start date once that is determined.</p>	
TOPIC	DISCUSSION	ACTION
OTHER BUSINESS	<p>A request was made regarding the status of new appointments of members to the Board. Col. Gary DeGasta updated the Board as to two candidates that have been unofficially approved to the Board, there is one other candidate that is in the process of applying, and the previous COO may be applying later this spring. Once the candidates have all been approved, the Board will then relook at the organization of the committee structure, especially since the Strategic Plan has now been approved.</p>	INFO
TOPIC	DISCUSSION	ACTION
ADJOURNMENT	<p>A motion to adjourn the meeting was made by Mr. Michael diMonda, second by Mrs. Joyce Scribner. Motion carried and meeting adjourned.</p>	CLOSED

Meeting was adjourned at 1327. Next Board Meeting 14 April