

**SUBJECT
TO
APPROVAL**

**Board of Trustees – Special Meeting
22 October 2021
Zoom Meeting via video / phone
1300 hours**

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TO
APPROVAL**

Present:

Colonel Joseph Krawczyk, President
Colonel Gary DeGasta, Vice President
Michael Klopchin, Secretary
Kent Butterfield

Arthur Charron
Tom Costello
CPT Brenda Cruickshank
BMCS Michael diMonda
LTC David Fabricius

Robert Hooper
Dr. Jacqueline Kelly
CAPT Peter Niles
Jamie Percey
Joyce Scribner

Excused: Jennifer Carmichael

Charly Dickerson

Guest: Melissa Jackson, CEO

Robyn Boland, Executive Assistant

A Zoom video/phone meeting was called to order by President Krawczyk at 1302.

Roll call was taken by Secretary Klopchin and a quorum was announced.

TOPIC	DISCUSSION	ACTION
PRESIDENT WELCOME	<p>This meeting was called to discuss the expenditure to recognize the employees of the Vermont Veterans' Home.</p> <p>President Krawczyk, on behalf of the Board, congratulated the CEO and the entire staff on the great job this week with the annual survey and to pass this information along to the staff.</p>	INFO
TOPIC	DISCUSSION	ACTION
EXECUTIVE SESSION	<p>A motion to go into Executive Session made by CPT Brenda Cruickshank, second by Mrs. Joyce Scribner. Motion carried. The Board went into Executive Session at 1305.</p> <p>A motion to exit Executive Session made by CPT Brenda Cruickshank, second by Mr. Michael diMonda. Motion carried. The Board came out of Executive Session at 1315.</p>	CLOSED CLOSED
TOPIC	DISCUSSION	ACTION
STAFF APPRECIATION	<p>Requested motion to authorize the purchase of 250 turkeys, not to exceed \$8,000.00. Motion made by Mr. Michael diMonda, second by Mrs. Joyce Scribner. No further discussion. Roll call vote: 13 yes, and 1 abstain. In favor of the motion: Kent Butterfield, Arthur Charron, Tom Costello, Brenda Cruickshank,</p>	CLOSED

	<p>Gary DeGasta, Michael diMonda, David Fabricius, Robert Hooper, Jacqueline Kelly, Michael Klopchin, Joseph Krawczyk, Peter Niles and Joyce Scribner. Abstain: Jamie Percey. President Krawczyk commented that Jamie Percey abstaining is proper as he will be receiving a turkey. Motion carried.</p> <p>Requested motion to authorize the Secretary to the Board, Robyn Boland, to coordinate with the vendor to place the order for the turkeys. Motion was made by CPT Brenda Cruickshank, second by Mrs. Joyce Scribner. No discussion. Motion carried.</p>	CLOSED
TOPIC	DISCUSSION	ACTION
OTHER BUSINESS	<p>President Krawczyk announced information for Tuesday and Wednesday's Education and Training next week will be emailed this afternoon. Also requested all Board members attending to bring their Strategic Plan binder with them. Notepads, pens and markers will be provided. Business casual for Wednesday is slacks and a shirt without a jacket, but for dinner Tuesday is requesting a coat and tie.</p> <p>Per the current COVID guidelines, masks should be worn indoors. Masks will be provided for the Board members, but they can wear their own mask if preferred. Seating will be 6 feet apart for the meeting.</p>	INFO
TOPIC	DISCUSSION	ACTION
ADJOURNMENT	<p>A motion to adjourn the meeting was made by Mr. Jamie Percey, second by CPT Brenda Cruickshank. Motion carried and meeting adjourned.</p>	CLOSED

Meeting was adjourned at 1318. Education and Training 26-27 October. Next Board Meeting 8 December