

**Board of Trustees
Vermont Veterans' Home
A. Luke Crispe Room
11 October 2017
1430 hours**

Present:

Colonel Joseph Krawczyk, President
Colonel Gary DeGasta, Vice President
Michael Klopchin, Secretary
Kent Butterfield
Art Charron
Christina Crowe
Captain Brenda Cruickshank

Charly Dickerson
Michael diMonda
G. Richard Dundas
Frederick Dunn
Robert Hooper
Dr. Jacqueline Kelly

Thomas Kenyon
Michael McHugh
Wes Mook
Janet Osmer
H. Jamie Percey
Joyce Scribner

Excused: Andrew Cotrel

Karl Neuse

Robert Burke, Dir. VT. Veterans Serv.

Guests:

The meeting was called to order by President Krawczyk at 1430.

All present participated in the Pledge of Allegiance.

Roll call was taken by Secretary Klopchin and a quorum was announced.

Mr. Kenyon made a motion to accept the minutes from April 2017 as written; seconded by Mr. Percey. Motion carried.

TOPIC	DISCUSSION	ACTION
PRESIDENT TRUSTEE INTRODUCTIONS	Newly appointed Trustees Crowe and Hooper gave brief biographies. President Krawczyk welcomed them to the Board and presented each with the Board Challenge Coin and VVH pin. Janet Osmer had been reappointed to the Board.	INFO
HIERARCHY OF THE HOME	Chain of command begins with the Governor, Board of Trustees, CEO, COO who are entrusted with the care of Veterans, Members and employees.	INFO
FRIENDS OF THE VVH	Mr. Mook reported on the meeting with the Executive Committee regarding the relationship of the organization to the Home. The Gibney Pavilion is near completion and the bridge across Charron Pond awaits installation. The newest project is the Veterans Mobility Trail, a paved walk way on the perimeter of the grounds intersecting with current sidewalks.	

	The Friends is seeking new members for the 501(c)3 organization that meets bimonthly. It was noted that donations made to the Friends are tax exempt.	
TOPIC	DISCUSSION	ACTION
VICE PRESIDENT GVAC	By a new executive order, membership has been established at 15 members with three (3) ex officio. Currently only 12 members have been identified. A meeting is scheduled for 7 November with Gov. Scott who is supportive of VVH and Veterans.	INFO
TOPIC	DISCUSSION	ACTION
COMMITTEE REPORTS		
MRS. SCRIBNER BUDGET & FINANCE	Committee held a brainstorming session entertaining various ideas including the relationship with the Friends of the Vermont Veterans' Home.	INFO
CAPT. CRUICKSHANK OPERATIONS	The new CMS regulations were reviewed by the CEO who informed Trustees of VVH of the November 2018 deadline for compliance. CEO was commended that the Home has already implemented many of the changes. Mr. Dunn and Mr. diMonda are members of the Facilities Assessment committee and will brief the Board.	INFO
CMS REGULATION UPDATES & CHANGES	DNS gave updates on new Admissions Care Plans which reflect an individual's home routine as survey emphasis is on personal preference. Other topics included demonstration of needed skills for competency of care, psychotropic medication evaluation, admission/readmission rates, classification of Medicaid payments, establishment of an ethics committee, infection control and prevention and the renumeration of F-tags. Staff must also demonstrate that they are knowledgeable of new CMS regulations in relation to health.	INFO
F-tags	Ftags were defined and the process which follows including the plan of correction. Survey emphasis will be on individual preferences, competency of care, admission ratios, classification of Medicaid and infection control.	
MR. BUTTERFIELD MARKETING OUTREACH	Dr. Dundas reported on the Rutland Fair sponsored by the Board. Location was not ideal but was near other Veterans service organizations which provided referrals among the representatives. Other scheduled events for 2017 were presented.	INFO
CAMPAIGNS	Marketing initiatives include quarterly VVH postcard mailings, video shorts showcasing Veterans and the Home, links to the web and facebook noting an increase in "hits"; northern liaison has been making inroads with VSO's and CBOCs.	
EVENTS	Proposals from the Committee were a Memorial Day celebration on the VVH grounds and a VVH booth at the Veterans' Day parade downtown Bennington as a means to increase awareness.	

<p>SGTMJ MCHUGH</p> <p>STRATEGIC PLAN</p> <p>SOLAR ENERGY</p>	<p>A Veterans' Appreciation Day at the Home was also discussed. Board support and presence were requested for all events.</p> <p>The Strategic Plan needs to be formalized and clearly defined then presented to the Board for a vote of approval.</p> <p>The proposal for solar power on the VVH grounds by EnCore, presented by Mr. Dunn, was discussed. Contract specifications, placement on the grounds, maintenance of roads and equipment, financial aspects (energy credits, monetary savings and energy efficiency) and long range considerations were expressed concerns. The Energy subcommittee was tasked to consult a professional familiar with solar contracts about cost/benefits of the project and to investigate other solar energy companies.</p> <p>Legal counsel was suggested in consideration of the proposed 25 year contract as longevity wa a matter of concern. Conversation with the State of Vermont regarding the project will be had by the CEO.</p>	
TOPIC	DISCUSSION	ACTION
<p>COMMITTEE ASSIGNMENTS</p> <p>DAY OF REMEMBRANCE</p> <p>LEGISLATIVE MEET & GREET</p>	<p>Mr. Hooper and Ms. Crowe commented on the New Trustee Orientation and were assigned to committees. Other assignments were made. New Trustees will also be assigned a mentor from the current Board.</p> <p>Day of Remembrance will be held December 13 in the Chapel at 3:00 p.m.</p> <p>A suggestion was made to host a "mini-meet and greet" with legislators before the legislative session for budget hearings began.</p>	<p>INFO</p> <p>INFO</p>
TOPIC	DISCUSSION	ACTION
<p>EXECUTIVE SESSION</p>	<p>A motion to enter into executive session was made by Mr. Dickerson, seconded by Capt. Cruickshank at 3:40 p.m.</p> <p>A motion to exit executive session was made by by Mr. Dickerson, seconded by Capt. Cruickshank at 4:00 p.m.</p>	<p>INFO</p>
TOPIC	DISCUSSION	ACTION
<p>ADJOURNMENT</p>	<p>At 1604, a motion to adjourn the meeting was made by Mr. diMonda, seconded by Mrs.Scribner. The motion carried.</p>	<p>CLOSED</p>

Board of Trustees meetings: 13 December.