

Executive Committee Report – Special Meeting

Date: October 6, 2023

Meeting Type: Teams

Board Members Present: Gary De Gasta, Peter Fagan, Michael Klopchin and Charly Dickerson

Board Members Absent: Brenda Cruickshank

Invited Guests (staff members): Melissa Jackson, Asa Morin, Steven McClafferty and Robyn Boland

Meeting Start Time: 10:00 am

Contents and summary of discussions:

Chairperson Gary De Gasta called the Special Meeting of the Executive Committee to order at 10:00 am and welcomed those in attendance. He then advised there are several topics that will be added to the December 13 Board of Trustee meeting agenda.

A motion was made by Peter Fagan to enter into Executive Session to discuss a contract. The motion was seconded by Charly Dickerson. No discussion. The motion carried unanimously with none opposed, and the Executive Committee entered Executive Session at 10:05 am. Attendees during the Executive Session included the (4) Committee members present and invitees Melissa Jackson, CEO; Asa Morin, COO; Steven McClafferty, Financial Director; and Robyn Boland, Executive Assistant.

A motion was made to exit the Executive Session by Charly Dickerson, second by Peter Fagan. The motion was carried unanimously with none opposed and the Executive Committee returned to its open meeting at 11:10 am. There were no motions or recommendations resulting from the Executive Session.

Other issues/concerns addressed: none

Findings and Recommendations (if any): none

Attachments (as required): none

Future Agenda Items:

Meeting end time (adjournment): 11:11 am

Gary De Gasta
Committee Chair

October 10, 2023
(sign and date)